



Work Experience Verification Form

Instructions

Work Experience hours are hours actually worked and paid for that are related to the electronic security industry.

Form must be completed by company owner or company representative.

- 125 On-the-Job Training (OJT) hours equals 1 CEU
- 1,000 On-the-Job Training (OJT) hours equals 8 CEUs

A maximum of 8 CEUs will be accepted in this category per renewal cycle. Work history verification must be within your NTS Certification Renewal cycle to receive credit.

Please use separate form for each employer.

If you have questions, please contact ESA/NTS at nts@ESAweb.org or 888-447-1689.

Work Experience Verification

Employee Name: _____ Title: _____

Company Name: _____

Company Address: _____ City/State/Zip: _____

E-mail: _____ Phone: _____

Name of Direct Supervisor: _____ Title: _____

Employment Start Date: _____ Employment End Date: _____
Month/Day/Year Month/Day/Year

Number of Hours Worked During this Time Period: _____

Duties Performed (Check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Alarm installation (Intrusion and Fire) | <input type="checkbox"/> Alarm inspection (Intrusion and Fire) |
| <input type="checkbox"/> Alarm testing/troubleshooting (Intrusion and Fire) | <input type="checkbox"/> Alarm commissioning (Intrusion and Fire) |
| <input type="checkbox"/> Alarm installation project management (Intrusion and Fire) | <input type="checkbox"/> Supervision of installers/technicians |

Description of other work performed:

Employee's Direct Supervisor Signature

Signature: _____ Date: _____

Print Name: _____

Certification Holder Signature

I certify that I am the person identified above and the information is accurate.

Signature: _____ Date: _____